

# Vici Public Schools

## Enrollment Checklist and Handbook Receipt Verification



**Forms required for every student to have on file:**

- Enrollment Form \_\_\_\_\_
- School En. Questionnaire \_\_\_\_\_
- Home Language Survey \_\_\_\_\_ \*New this year\* Only required for **NEW STUDENTS**.
- Parent-School Compact \_\_\_\_\_
- Parent Check-In Procedure \_\_\_\_\_
- Corporal Punishment Form \_\_\_\_\_
- Acceptable Internet Use \_\_\_\_\_
- Initial Enrollment Form \_\_\_\_\_ **(Pre-K, Kg and 1st only)**
- Free/Reduced Lunch Form \_\_\_\_\_ **( One form per family is required.) **Returning this form HELPS OUR SCHOOL. Please take the time to complete this important form even if you think you may not qualify.****

**The following forms were included in student packets, but are optional:**

- Medication Release Form \_\_\_\_\_ (Only if needed for your child.)
- Medical Statement Form \_\_\_\_\_ (Only if needed for your child.)
- Room Parent Form \_\_\_\_\_ (Elementary only & only if you are interested.)
- Book Mobile Form \_\_\_\_\_ ( Must have a form on file to use the Book Mobile.)
- Indian Ed Form \_\_\_\_\_ (This form is completed **one time** and will be kept on file for your child’s entire educational career. Forms must be completely filled out with tribe information, proper signatures and identification numbers.)
- Third Party Access \_\_\_\_\_ (Only if needed for someone, other than biological parent, to get grades or other information.)

\*The Vici school system assumes no financial responsibility for medical cost of an accident occurring to a student while participating in a sport or other school activities. An accident insurance program is offered for your convenience. Neither the school nor any school official is compensated by the Insurance Company. We have selected the Insurance Company that provides student accident insurance through approximately 400 school districts in Oklahoma.

**\*If you are interested in the insurance discussed above, please ask for a form at any school office.**

### **Vici Schools Student Handbook**

The goal of a student handbook is to communicate policy, rules, regulations and accepted procedures to parents, students, and teachers. The Vici Public Schools Student Handbook is provided for you to become familiar with the policies of Vici Public Schools. The Vici Student Handbook is available to parents and students on the school web site, and a paper copy will be supplied upon request.

By signing below, I acknowledge that my child and I have access to information concerning the Drug, Alcohol, and Tobacco Policy, the Bullying Policy, and the Threats of Violence and Dangerous Weapons Policy. I further acknowledge that violations in these areas will result in appropriate discipline being administered by school authorities and that such action could even result in expulsion of my child.

Corporal punishment may be used as a disciplinary action. Any use of corporal punishment will require a referral to the appropriate principal prior to the punishment being carried out. The principal will administer the act with a witness present. Parents who desire that their child not receive corporal punishment must have a signed statement, on file in the principal’s office, denying the school the option. Once a signed statement is on file, corporal punishment will not be used for that child. Optional disciplinary actions will then become necessary.

I acknowledge that as a student enrolled in Vici Public Schools my child is expected to know and follow the policies, rules, regulations, and accepted procedures of Vici Public Schools.

**PLEASE READ CAREFULLY AND PUT A CHECK BY EACH FORM YOU HAVE COMPLETED AND REPLACED IN PACKET. THEN SIGN BELOW AND RETURN THE PACKET TO THE SCHOOL, WITH YOUR CHILD, BY FRIDAY, AUGUST 11TH. THANK YOU!**

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(Signature of Parent/Guardian)                      of                      (Student’s Name)                      (Date)